

GUIDELINES FOR BUSINESS

Introduction

This information pack has been prepared specially for local business men and women, with their needs and interests in mind. It contains leaflets on the main areas of health and safety which will affect the majority of businesses.

Why Has This Pack Been Produced?

In our experience, many small and medium sized businesses are having difficulty in coming to grips with the significant amount of essential, but often daunting legal requirements placed upon them. In this pack, we give clear and simple information on 14 main areas of health and safety which will affect the majority of businesses.

How To Use This Pack

Guidance is given in a series of self contained Information Sheets. The idea is to retain the pack ready to hand and refer to the individual sheets from time to time as the need arises. The first couple of paragraphs will indicate whether the guidance is relevant to you.

Advice is presented as a simple step-by-step guide with key tasks as bullet points. Together, the information sheets will help you get started and plan your approach to health and safety. Details of where to find more information can be found within the pack.

In order to keep the guidance easy to use we have not included all areas of health and safety interest. Therefore, you must ensure that your approach to health and safety does not end with this pack, it is only a starting point and you may need to tackle additional areas to the ones listed. This will depend on the type of work you carry out and where it is carried out, for example, you may need to address the specific risks associated with fork lift trucks, violence to staff or legionella.

For More Information:

Bolton Environmental Health Services,
Weston House, Weston Street, Bolton. BL3 2AR
Tel: 01204 336500.

Bury Environmental Health Services,
Textile Hall, Manchester Road, Bury. BL9 0DG
Tel: 0161 253 5566.

Health and Safety Executive,

Grove House, Skerton Road, Manchester. M16 0RB
Tel: 0161 952 8200.

Employment Medical Advisory Service
Grove House, Skerton Road, Manchester. M16 0RB
Tel: 0161 952 8200.

PNC Business Development Consultants
Westgate House, Park Road, Bolton. BL1 4RF
info@pnc-group.co.uk
Tel: 01204 362324.

North Manchester Safety Information Centre
PNC Business Development Consultants
Westgate House, Park Road, Bolton. BL1 4RF
steve.horrocks@pnc-group.co.uk
Tel: 01204 362324.

Royal Society for the Prevention of Accidents
RoSPA House, Edgbaston Park, 353 Bristol Road, Edgbaston, Birmingham. B5 7ST
Tel: 0121 248 2000

The British Safety Council
70 Chancellors Road, London. W6 9RS
Tel: 020 8741 1231

The Institute of Occupational Safety and Health
The Grange, Highfield Drive, Wigston,
Leicestershire. LE18 1NN
Tel: 0116 257 3100

GM Fire Brigade
Moor Lane, Bolton.
Tel: 01204 902110

GM Fire Brigade
The Rock, Bury.
Tel 0161 909 0310

GM County Fire Service
146 Bolton Road, Swinton, Manchester.
Tel: 0161 736 5866

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